

APPENDIX L

From:
Sent: 16 September 2018 22:45
To: Licensing South
Cc: Licensing
Subject: Re: Milton 8 ball premises license application [OFFICIAL]

Categories:

Hi

Just an update for the pool hall. (Milton8ball)

As agreed we would install the new hard drive as soon as possible.

I can confirm today i have installed a 3tb hard drive that should cover 30 days easy but will definatly cover the agreed 20 days.

Thank you.

Paul denman.

On behalf of

On Thu, 13 Sep 2018, 17:18 Licensing South, <LicensingSouth@cambs.pnn.police.uk> wrote:

Good afternoon,

Please find the below agreed additional conditions for the Milton 8 ball premises license:

- Ensure an appropriate and suitable, Nationally recognised, Age Verification/ Age Restricted Policy is adopted and is in place, which applies to the premises, in relation to the sale or supply of alcohol, such as the 'Challenge 25' Policy. This will include a voluntary agreement to only accept identity cards with a "Pass" accreditation, passports or photo ID driving licence, or any future identification card as approved by central government, as bona-fide recognised forms of identification. Ensure clear and legible suitable notices are displayed.
- Ensure that all relevant staff are appropriately, and well, trained about: the requirements for persons' identification; establishing age; the adopted Nationally recognised Age Restricted Policy; not serving alcohol to intoxicated persons; asking customers to use premises in an orderly and respectful manner; and adhering to Environmental Health requirements. Records of such training must be made available, on demand, to any authorised officer.
- No alcohol will be available for customer self-selection and all alcohol will be dispensed by staff.
- No customers carrying opened bottles of alcoholic drink upon entry shall be admitted to premises at any time they are open to the public.
- There shall be no draught beers or lagers sold at the premises.
- Staff will take all necessary steps to ensure that customers do not take partly consumed alcoholic products or drinking receptacles away from the premises
- Digital CCTV with appropriate recording equipment shall be installed, operated and maintained throughout the premises internally to sufficiently cover the public areas. The system will be switched on and live during all times that the public have access to the premises for licensable activities. The CCTV images will record and display dates and times, and these times will be checked regularly to ensure their accuracy and will be changed when British Summer Time starts and ends. The CCTV at exit points will record a clear facial image of every person entering in any light condition. Footage shall be stored for a minimum of 20 days. In the event that images are requested from a constable

or authorised officer of a responsible authority the management will ensure a staff member who is conversant with the operation of the CCTV system shall be on the premises at all times the premises are open to the public. This staff member shall give full and immediate cooperation and technical assistance to them in the event that CCTV footage is requested for the prevention and detection of suspected or alleged crime or offence and be able to show a police officer or authorised Council officer recent data or footage. In order to comply with the above requirement management staff will be trained to download images from the system onto relevant media.

• A written or electronic log will be kept of all refusals including refusals to sell alcohol. The Premises Licence holder shall ensure that refusals log is checked on a regular basis. The log will be kept and maintained at the premises and will be available at all times whilst the premises are open for inspection immediately upon request by Cambridgeshire Police and any responsible authority.

Please add these conditions onto the license application.

Kind regards,

Paul

PC 0446 Metcalfe

Cambridgeshire Constabulary.

Cambridgeshire Licensing Officer,

Partnerships and Ops Support,

Parkside, Cambridge,

Tel: 7

From: P

Sent: 13 September 2018 16:54

To: Licensing South <LicensingSouth@cambs.pnn.police.uk>

Subject: Re: Milton 8 ball [OFFICIAL]

Hi

Yes we are happy with the terms agreed on the phone and the email amendments.

Thank you very much for your hard work in sorting this

The ned hdd has been dispatched and am hoping to get it installed next week prior to the licence.

Thanks

Paul

On Thu, 13 Sep 2018, 16:49 Licensing South, <LicensingSouth@cambs.pnn.police.uk> wrote:

Hi

Sorry just read the below email, just after sending my last.

Thanks for the update.

Please find below the amended wording for the CCTV condition, and the others:

- Ensure an appropriate and suitable, Nationally recognised, Age Verification/ Age Restricted Policy is adopted and is in place, which applies to the premises, in relation to the sale or supply of alcohol, such as the 'Challenge 25' Policy. This will include a voluntary agreement to only accept identity cards with a "Pass" accreditation, passports or photo ID driving licence, or any future identification card as approved by central government, as bona-fide recognised forms of identification. Ensure clear and legible suitable notices are displayed.
- Ensure that all relevant staff are appropriately, and well, trained about: the requirements for persons' identification; establishing age; the adopted Nationally recognised Age Restricted Policy; not serving alcohol to intoxicated persons; asking customers to use premises in an orderly and respectful manner; and adhering to Environmental Health requirements. Records of such training must be made available, on demand, to any authorised officer.
- No alcohol will be available for customer self-selection and all alcohol will be dispensed by staff.
- No customers carrying opened bottles of alcoholic drink upon entry shall be admitted to premises at any time they are open to the public.
- There shall be no draught beers or lagers sold at the premises.
- Staff will take all necessary steps to ensure that customers do not take partly consumed alcoholic products or drinking receptacles away from the premises.
- Digital CCTV with appropriate recording equipment shall be installed, operated and maintained throughout the premises internally to sufficiently cover the public areas. The system will be switched on and live during all times that the public have access to the premises for licensable activities. The CCTV images will record and display dates and times, and these times will be checked regularly to ensure their accuracy and will be changed when British Summer Time starts and ends. The CCTV at exit points will record a clear facial image of every person entering in any light condition. Footage shall be stored for a minimum of 20 days. In the event that images are requested from a constable or authorised officer of a responsible authority the management will ensure a staff member who is conversant with the operation of the CCTV system shall be on the premises at all times the premises are open to the public. This staff member shall give full and immediate cooperation and technical assistance to them in the event that CCTV footage is requested for the prevention and detection of suspected or alleged crime or offence and be able to show a police officer or authorised Council officer recent data or footage. In order to comply with the above requirement management staff will be trained to download images from the system onto relevant media.
- A written or electronic log will be kept of all refusals including refusals to sell alcohol. The Premises Licence holder shall ensure that refusals log is checked on a regular basis. The log will be kept and maintained at the premises and will be available at all times whilst the premises are open for inspection immediately upon request by Cambridgeshire Police and any responsible authority.

As we discussed on the phone, if you are happy to agree to these conditions please confirm and I will inform SCDC.

Kind regards,

From:

Sent: 12 September 2018 18:38

To: Licensing South <LicensingSouth@cambs.pnn.police.uk>

Subject: Re: Milton 8 ball

Today we have ordered a 3tb hard drive for our system.

This should give us no less than 21 days stored data possibly more.

Thank you.

On Tue, 11 Sep 2018, 22:22 Paul denman, <hogi08@googlemail.com> wrote:

Sorry to send loads of emails.

If you are happy with the cctv cameras and the quality we will be happy to upgrade the hard drive to 3tb.

It will cost us £120 but we would prefer for us to have the security cameras for our own use aswell as assisiting the police in crime prevention.

This will give us a minimum of 20 days possibly 30.

If we keep turning on and off we might need to set time each day.

I will call you tomorrow to discuss.

Thank you.

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<https://www.cambs.police.uk/home.aspx>

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Thank you for your cooperation. (c) Cambridgeshire Constabulary

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